

ROSS VALLEY SANITARY DISTRICT
SPECIAL BOARD MEETING MINUTES

Friday, November 6, 2020
3:00 PM

Via GoToMeeting

Directors Present: Michael Boorstein
Thomas Gaffney
Doug Kelly
Pamela Meigs
Mary Sylla

Directors Absent: None

Staff/Consultants Present: Steve Moore, General Manager
Felicia Newhouse, Assistant General Manager
Julia McEntee, Clerk of the Board
Andrea Clark, District Counsel
Phil Benedetti, Associate Engineer

Public Present: None.

Note: These minutes do not represent a transcript of the meeting and are intended to be a summary of the most important points. For a complete record, please refer to the video recording of the meeting, which will be available on the District's website at www.rvsd.org.

Item # 1 – Call Meeting to Order and Roll Call

The meeting was called to order by President Sylla at 3:01 p.m. The Board Clerk called roll. The Board recited the Pledge of Allegiance.

Item # 2 — Consideration of Approving Contract Change Order No. 4 in the Amount Not to Exceed \$258,918 for Additional Work on Fawn Drive Easement Sewer Replacement in San Anselmo for the Laurel Grove Sewer Rehabilitation Project with Glosage Engineering, Inc.

Motion: M/s Gaffney/Boorstein to Approve Contract Change Order No. 4 in the Amount Not to Exceed \$258,918 for Additional Work on Fawn Drive Easement Sewer Replacement in San Anselmo for the Laurel Grove Sewer Rehabilitation Project with Glosage Engineering, Inc.

Vote: Ayes: Boorstein, Gaffney, Kelly, Sylla Noes: Meigs. Absent: None. Abstain: None

The motion passed.

GM Moore introduced this item and reminded the Board that they approved a change order for work at the same location by the same contractor at the September 30 special meeting. This is for a different section of the pipe further upstream. He reviewed the difficulty to regularly maintain this line, the high topography changes in the neighborhood, and pipe bursting as the most cost-effective

method, the principal method of the project. The proposed bid requires Board approval because it is above the General Manager's authority.

Associate Engineer Benedetti added additional details such as the contractor's demonstrated expertise of the terrain and sensitivity to neighborhood concerns. Director Kelly asked if there were no other bids, and the Board discussed selection processes, budget, and overall fiscal impact. Director Meigs commented on the high percentage of the total project, and GM Moore responded that the larger project proposal was well under the engineer's estimate, so that the proposed change is not as high as it may appear. Director Gaffney added that this metric is slightly misleading because it represents additional footage rather than additional costs to the existing work.

Director Meigs asked staff for the rationale behind presenting this item at a special meeting. GM Moore said that the work can be completed in the next ten days and there is impending rain in the forecast. Director Kelly suggested changing the designation since the additional work is different from the originally bid scope of work. District Counsel responded that the nature of this item is substantively the same as a contract amendment, and she was comfortable with this naming convention. Director Meigs asked if the lack of public bidding could draw future legal action by a contractor. District Counsel stated that is always a possibility, but that does not suggest that this course of action is improper.

The motion as stated above carried 4-1-0 via a roll-call vote. Director Meigs voted no on this item.

Adjourn: The Board adjourned at 3:33 p.m.



Michael Boorstein
Secretary of the Board

Submitted by: _____
Clerk of the Board

