

**ROSS VALLEY SANITARY DISTRICT  
SPECIAL BOARD MEETING MINUTES**

Tuesday, July 21, 2020  
5:15 PM

Via GoToMeeting

Directors Present: Michael Boorstein  
Thomas Gaffney  
Doug Kelly  
Pamela Meigs  
Mary Sylla

Directors Absent: None

Staff/Consultants Present: Steve Moore, General Manager  
Felicia Newhouse, Assistant General Manager  
Julia McEntee, Clerk of the Board  
Andrea Clark, District Counsel  
Bridgette DeShields, Integral Consulting  
Carolyn Huynh, Integral Consulting  
Cassidy DeBaker, Far Western, Anthropological Research Group, Inc.  
Todd Miller, Kennedy Jenks

Public Present: Stephen Keese

*Note: These minutes do not represent a transcript of the meeting and are intended to be a summary of the most important points. For a complete record, please refer to the video recording of the meeting, which will be available on the District's website at [www.rvsd.org](http://www.rvsd.org).*

**Item # 1 – Call Meeting to Order and Roll Call**

The meeting was called to order by President Sylla at 5:19 p.m. The Clerk of the Board called roll. The Board recited the Pledge of Allegiance.

**Item # 2 –Adjourn to Closed Session**

The Board adjourned to Closed Session.

**Item # 3 – Closed Session**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code section 54956.8)  
Property: 1111 Andersen Drive, San Rafael, CA 94901  
Agency negotiator: Steve Moore, Haden Ongaro  
Negotiating Parties: Ross Valley Sanitary District, Comcast Corporation  
Under negotiation: Lease – price and terms of payment

- b) Conference with Legal Counsel - Anticipated Litigation: Government Code 54956.9(d)(2) (one potential case)

**Item # 4 – Reconvene to Open Session**

The Board reconvened to Open Session at 6:32 p.m.

**Item # 5 – Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1**

There was nothing to report from Closed Session.

**Item # 6 – Approval of Agenda**

<b>Motion:</b> M/s Boorstein/Kelly to Approve the Amended Agenda
<b>Vote:</b> Ayes: Gaffney, Boorstein, Kelly, Sylla Noes: None. Absent: Meigs. Abstain: None
The motion passed.

The motion as stated above carried unanimously via a roll-call vote.

**Item # 7 – Open Time for Public to Raise Items Not on Agenda or for Future Agendas**

There was no public comment or requests for future agendas.

**Item # 8 – Discussion and Direction Regarding the Central Marin Sanitation Agency (CMSA) Chair Position Annually Rotating Among the Joint Powers Authority (JPA) Member Agencies (No Staff Report)**

President Sylla told the Board that she watched the section of the CMSA public meeting related to this item. Director Kelly reported on the discussion that took place at that meeting and the support that was present at the time for Director Boorstein to be appointed Chair for the upcoming year. He said that the Commission asked the other partner agencies to discuss it with their respective Boards, place it the agenda for the next meeting, and discuss a rotation schedule in a subcommittee.

Director Boorstein stated that there was no vote called on the item, but he is hopeful that it will be decided at the next meeting. The Board discussed different scenarios and suggestions for the CMSA slate.

Director Meigs said that she also watched the CMSA meeting video, did not see leadership demonstrated from Director Boorstein, and does not think he should be appointed Chair. She said that she thought it was hypocritical of the Board to demand leadership positions when she has been sandbagged and not allowed to be Board President. She said that she does not support the rotation because the Board does not treat her fairly. Director Boorstein gave a brief response. Director Gaffney had no comment. Director Kelly gave context to the CMSA Commission leadership in the past few years.

Stephen Keese, resident of Fairfax, said that he thinks it would be hypocritical for the Board to demand a policy for the CMSA Commission that they do not currently follow. He thinks that the Board should have a policy for rotating appointments.

President Sylla stated that her position is that the Chair or President should be whoever can get the votes. She does not think that the Board should adopt a policy. Director Kelly clarified that he did not suggest or wish for a policy at the CMSA meeting.

**Adjourn:** The Board adjourned at 6:56 p.m.



Michael Boorstein  
Secretary of the Board

Submitted by: Julia McEntee  
Clerk of the Board