

**ROSS VALLEY SANITARY DISTRICT
FINANCE COMMITTEE REGULAR MEETING NOTES**

Tuesday, March 16, 2021
11:00 a.m.

via GoToMeeting

Committee

Members Present: Thomas Gaffney
Mary Sylla

Committee

Members Absent: None.

Board Directors

Present: Pamela Meigs
Michael Boorstein

Staff and Steve Moore, General Manager
Consultants Present: Felicia Newhouse, Assistant General Manager
Julia Cooper, Clerk of the Board
Melvin Garcia, Finance Supervisor

Public Present: None.

Item # 1 – Call Meeting to Order

The meeting was called to order by Director Gaffney at 11:01 a.m.

Item # 2 - Approval of Agenda

The Committee approved the meeting agenda for March 16, 2021.

Item # 3 – Approval of February 9, 2021, Finance Committee Meeting Notes

The Committee approved the Finance Committee notes for February 9, 2021.

Item # 4 - Review of March 17, 2021, Agenda Item 11.b.: Accept the Interim Financial Statements of January 2021

The Committee discussed the revenue that the District received reflected on the monthly interim statements. The Committee reviewed individual check register items, and Director Sylla pointed out a typographical error.

Item # 5 – Review of March 17, 2021, Agenda Item 13: Consideration of Adopting Resolution No. 21-1601 Approving Final Acceptance and Authorizing General Manager to File Notice of Completion for the FY 2019/20 Force Main Appurtenance Project with Trinet Construction, Incorporated. (Project # 960)

GM Moore explained the project construction details and explained the increased system access due to the completion of this work. He also described aspects of the project that created delays. Director Gaffney asked if any of the infrastructure was salvageable, and GM Moore responded that most of the mechanisms required replacement.

Item # 6 – Review of March 17, 2021, Agenda Item 15: Consideration of Approving Disposal of Surplus District-Owned Property

AGM Newhouse reviewed the financial policy that affects the disposition of the District items valued at \$1,000 or above. The Committee discussed the potential revenue from the sale of these items.

Adjourn: The Committee adjourned the meeting at 11:23 a.m.