



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

Ph: 415.259.2949 Fax: 415.460.2149

Directors: Michael Boorstein ~ Thomas Gaffney ~ Doug Kelly ~ Pamela Meigs ~ Mary Sylla

REGULAR FINANCE COMMITTEE MEETING AGENDA

Tuesday, April 20, 2021 – 11:00 a.m.

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Directors and the public is as follows:

Meeting URL: <https://global.gotomeeting.com/join/719763349>

Meeting ID: **719-763-349**

Phone number: **+1 (571) 317-3129**

Any member of the public on the telephone may speak during Public Comment or may email public comments to jcooper@rvsd.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, Ross Valley Sanitary District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Meetings of this Standing Committee will follow the same Rules of Decorum that govern RVSD Board Meetings.

The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.

The Senior Board Member serving on the Standing Committee will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board Members, open the item for public comment and return to the Board for additional comments and direction. The public may speak for up to three minutes, as time allows, on agenda items.

Pursuant to Government Code § 54952.2(c)(6) Board members who are not members of the standing committee may attend only as observers and may not comment or otherwise participate.

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of March 16, 2021, Finance Committee Meeting Notes
4. Review of April 21, 2021, Agenda Item 7.c.: Accept the Interim Financial Statements of February 2021
 - [Agenda Item](#)

5. Review of April 21, 2021, Agenda Item 8: Consideration of Approving and Authorizing the General Manager, Upon Review and Approval of Counsel, to Approve Task Order No. 7 with Psomas, Inc., in the Total Amount of \$223,003, for Construction Management Services for the PS 14, 24, 25 Larkspur Pump Stations Improvements Project (Project # 906)
 - [Agenda Item](#)

6. Review of April 21, 2021, Agenda Item 9: Consideration of Accepting the District's Defined Benefit Pension Plan Valuation Reports as of June 30, 2019, and the GASB 75 OPEB Valuation Report Measured as of June 30, 2019
 - [Agenda Item](#)

Adjourn

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.

**ROSS VALLEY SANITARY DISTRICT
FINANCE COMMITTEE REGULAR MEETING NOTES**

Tuesday, March 16, 2021
11:00 a.m.

via GoToMeeting

Committee

Members Present: Thomas Gaffney
Mary Sylla

Committee

Members Absent: None.

Board Directors

Present: Pamela Meigs
Michael Boorstein

Staff and Steve Moore, General Manager
Consultants Present: Felicia Newhouse, Assistant General Manager
Julia Cooper, Clerk of the Board
Melvin Garcia, Finance Supervisor

Public Present: None.

Item # 1 – Call Meeting to Order

The meeting was called to order by Director Gaffney at 11:01 a.m.

Item # 2 - Approval of Agenda

The Committee approved the meeting agenda for March 16, 2021.

Item # 3 – Approval of February 9, 2021, Finance Committee Meeting Notes

The Committee approved the Finance Committee notes for February 9, 2021.

Item # 4 - Review of March 17, 2021, Agenda Item 11.b.: Accept the Interim Financial Statements of January 2021

The Committee discussed the revenue that the District received reflected on the monthly interim statements. The Committee reviewed individual check register items, and Director Sylla pointed out a typographical error.

Item # 5 – Review of March 17, 2021, Agenda Item 13: Consideration of Adopting Resolution No. 21-1601 Approving Final Acceptance and Authorizing General Manager to File Notice of Completion for the FY 2019/20 Force Main Appurtenance Project with Trinet Construction, Incorporated. (Project # 960)

GM Moore explained the project construction details and explained the increased system access due to the completion of this work. He also described aspects of the project that created delays. Director Gaffney asked if any of the infrastructure was salvageable, and GM Moore responded that most of the mechanisms required replacement.

Item # 6 – Review of March 17, 2021, Agenda Item 15: Consideration of Approving Disposal of Surplus District-Owned Property

AGM Newhouse reviewed the financial policy that affects the disposition of the District items valued at \$1,000 or above. The Committee discussed the potential revenue from the sale of these items.

Adjourn: The Committee adjourned the meeting at 11:23 a.m.