



**Sewer Service Charge Rebate Application and Eligibility Requirements**

**PROPERTY OWNER NAME:**

**PROPERTY ADDRESS:**

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PARCEL NUMBER:**

MAILING ADDRESS *(if different from above):*

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **FAX or E-MAIL:** \_\_\_\_\_

**NUMBER OF RESIDENTS IN HOUSEHOLD:** \_\_\_\_\_ **GROSS ANNUAL HOUSEHOLD INCOME:** \$ \_\_\_\_\_

The Sewer Service Charge Rebate Program is based on the total household income of *all* residents living at the address. Household income is defined as all revenues, from all household members, from whatever source derived, whether taxable or non-taxable, including, but not limited to: wages, salaries, interest, dividends, spousal support and child support payments, public assistance payments, social security and pensions, rental income, income from self-employment, and all employment-related non-cash income. *Sanitary District No. 1 reserves the right to request additional documentation if there are questions regarding total income.*

**ELIGIBILITY DOCUMENTS SUBMITTED & VERIFIED BY RVSD STAFF**

**DRIVERS LICENSE OR STATE ID CARD NO. (INCLUDE STATE OF ISSUE):**

**CHECK DOCUMENTS SUBMITTED FOR PROOF OF INCOME:**

- FEDERAL INCOME TAX RETURN
- PG&E CARE CUSTOMER
- STATE INCOME TAX RETURN
- CALIFORNIA LIFELINE CUSTOMER

If neither you nor any other member of your household filed state or federal income taxes, please provide copies of year-end statements showing any income received (include taxable and non-taxable) from pensions, interest (i.e., savings accounts), Social Security benefits, etc.

OTHER DOCS (LIST):

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:**

I certify by signing this application that I am the legal owner of the property described herein and that I am eligible to receive low-income rate assistance. I understand that this application is not a promise that a rebate has been approved by the District.

**MAIL Application & Eligibility Docs to:** SD#1 Rebate, 2960 Kerner Blvd., San Rafael, CA 94901

**OR EMAIL to:** info@rvsd.org

**GENERAL PROGRAM GUIDELINES**

1. Only complete applications that meet the requirements for low-income rate assistance will be accepted and reviewed.
2. Applications will be processed on a first-come, first-served basis.
3. Property owners may only apply for one service charge rebate per parcel per year regardless of the number of units, buildings, or laterals serving the property.
4. Property owners must be either: 1) currently enrolled in PG&E CARE, California LIFELINE or FERA Discount Programs; or 2) meet Marin County Housing Authority eligibility criteria for a low-income household.

**DATE APPLICATION REVIEWED:** \_\_\_\_\_ **DATE APPLICATION APPROVED:** \_\_\_\_\_

**STAFF SIGNATURE:** \_\_\_\_\_ **STAFF SIGNATURE:** \_\_\_\_\_

## Sewer Service Charge Rebate for Low-Income Households FAQ

### *Who is eligible to receive a low-income rebate?*

To qualify for a sewer service charge rebate for low-income households, you must be a residential property owner in the Ross Valley Sanitary District (Sanitary District #1 Ross Valley or Larkspur) and either (1) be an existing PG&E CARE or FERA customer which automatically qualifies you as a low-income household; or (2) establish you are a low-income household according to the Marin Housing Authority income levels (which have higher income level thresholds as they are determined by averages for the SF Bay Area and adjusted for the relative cost of housing).

LOW-INCOME LIMITS* (STAFF USE ONLY)	
HOUSEHOLD SIZE	GROSS ANNUAL INCOME THRESHOLD
1	\$68,950
2	\$78,800
3	\$88,650
4	\$98,500
5	\$106,400
6	\$114,300
7	\$122,150
8	\$130,050
9	\$140,450

### *Do I need to submit a low-income application every year?*

Yes, because the rebate is based on income, and income may change from year to year, you will need to file a low-income application every year.

### *What is the deadline to file an application for a sewer service charge rebate?*

There is no specific deadline to file an application. Applications are processed on a first-come, first-serve basis. For Fiscal Year 2016-2017, the Ross Valley Sanitary District Board approved \$100,000 in funding for low-income households to receive rebates.

### *I own multiple residences which are located on different parcels. Can I receive a rebate for each of them?*

No, you may only claim ONE parcel as your primary residence.

If you have further questions, please contact Ross Valley Sanitary District staff at [info@rvsd.org](mailto:info@rvsd.org) or call (415) 259-2949.

\*The "Low Income" schedules shown above were published by the U.S. Dept. of Housing and Urban Development (HUD), effective 3/28/16. The Marin Housing Authority publishes annual HUD Income Limits at <https://www.marinhousing.org/>