



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, CA 94901

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Directors: Doug Kelly, President ~ Thomas Gaffney, Secretary ~ Mary Sylla, Treasurer ~ Pamela Meigs ~ Michael Boorstein

FINANCE COMMITTEE

MEETING AGENDA

November 13, 2017 – 11:00 a.m.

ROSS VALLEY SANITARY DISTRICT – CONFERENCE ROOM

2960 Kerner Blvd., San Rafael, CA

Meetings of this Standing Committee will follow the same Rules of Decorum that govern RVSD Board Meetings.

The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.

The Senior Board Member serving on the Standing Committee will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board Members, open the item for public comment and return to the Board for additional comments and direction. The public may speak for up to three minutes, as time allows, on agenda items.

Pursuant to Government Code § 54952.2(c)(6) Board members who are not members of the standing committee may attend only as observers and may not comment or otherwise participate.

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of October 16, 2017, Finance Committee Meeting Notes
4. Review of the November 15, 2017, Ross Valley Public Financing Authority (RVPFA) Agenda Item 4: Consideration of Approving Engagement Agreement with Downey Brand, LLP, for Legal Services Associated with the Upcoming Bond Sale
5. Review of the November 15, 2017, Agenda Item 9: Consideration of Adopting Resolution No. 17-1536 Approving, Authorizing and Directing Execution of Certain Financing Documents and Directing Certain Related Actions in Connection with a Financing of Up to Twenty-Seven Million Dollars (\$27,000,000) to be Used to Finance Certain Improvements to the District's Facilities
6. Review of the November 15, 2017, Ross Valley Public Financing Authority (RVPFA) Agenda Item 5: Consideration of Adopting Resolution PFA 17-1537 Authorizing the Issuance of Wastewater Revenue Bonds in an Amount Not to Exceed Twenty-Seven Million Dollars (\$27,000,000) in Connection with Financing Certain Wastewater System Improvements, Authorizing and Directing Execution of an Indenture of Trust, an Installment Sale Agreement and Certain Other Documents, Authorizing the Negotiation for the Sale of Bonds, Approving an Official Statement, and Authorizing Other Related Actions

7. Review of the November 15, 2017, Agenda Item 6: Consideration of Accepting the Fiscal Year (FY) 2016/17 Financial Audit and Approval of the Comprehensive Annual Financial Report (CAFR)
8. Review of the November 15, 2017, Agenda Item 7: Consideration of Adopting Resolution 17-1535 Determining the Annual Appropriation Limits from Fiscal Year 2009-10 through Fiscal year 2016-17, and Adopting the Appropriation Limit for the Fiscal Year 2017-18 Budget
9. Review of the November 15, 2017, Agenda Item 8: Consideration of Approval of Ross Valley Sanitary District Financial Policies Book
10. Review of the November 15, 2017, Agenda Item 5.b: Accept the Interim Financial Statements of September, 2017
11. Review of the November 15, 2017, Agenda Item 5.c: Accept Review of Financial Performance through the First Quarter, July 1, 2017, through September 30, 2017
12. Info Item B: Review of Monthly Capital Program Report
13. Info Item C: Review of Monthly Legal Services Report

Adjourn

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.

Approved: 
 Greg Norby, General Manager

Name: 
 Date: 
 Loc: 