

# Ross Valley Sanitary District

2960 Kerner Blvd., San Rafael, CA 94901 Tel. (415)259-2949 Fax (415)460-2149

#### Dear RVSD Customers:

Thank you for helping us protect and preserve our local environment by replacing your privately owned sewer lateral. By allowing the District to assist you with this project, together we will reduce contamination in our community and waterways, as well as reducing treatment costs for the entire Ross Valley. Hopefully, through the Districts public outreach efforts, you have learned that nearly 50% of all sewer spills are caused by leaking privately owned lateral pipes. Private laterals are the responsibility of the property owner, from the building to and including the connection at the District main line. The RVSD Lateral Replacement Loan Program was designed to encourage property owners like you to repair or replace your pipe and help to protect the beautiful Ross Valley.

The District offers low interest **loans up to \$10,000** to replace your private sewer lateral. An additional **\$5,000** is available for properties which face higher paving costs due to post-moratorium paving restoration or require removal of illegal storm drain connections. Repayment of loans will be over a period not to exceed ten (10) years at an **annual interest rate of 3.6%**. Payments will be collected through the semi-annual property tax bills as a special assessment. **The following requirements are necessary to apply the District's loan program:** 

- 1. Signed Lateral Replacement Loan application (available at rvsd.org),
- 2. A DVD of the video inspection performed by one of the District's pre-qualified contractors **DVD must be within a year from date of application**
- 3. Completed Sewer Lateral Inspection Report Form (required if RVSD representative is not present for the CCTV inspection), and
- 4. Three (3) lateral replacement bids from any of the District's pre-qualified contractors **Bids must be within 90 days from date of application.**

The District will review your application and notify you about the status of your loan request, usually within 10 working days. The District will provide loan funding based on the lowest qualified bid. However, the property owner can choose whichever contractor they'd like to work with. If the application is approved, the Property Owner will be required to sign a Contractual Assessment Agreement, which will be recorded against the property.

A flow chart of these steps, the Inspection Report Form, the loan application and a list of prequalified contractors is included on the following pages. Contractors who are interested in being added to the list should contact the District.

Many contractors already understand the program and can assist you in the applying. We are more than happy to assist you over the phone, in our office, or in the field as well. Please contact us with any questions you may have.

Sincerely, Felicia Newhouse Interim General Manager

#### **Lateral Replacement Loan Program Flowchart** Property Owner must complete **Inspection**: Property Owner obtains video inspection of private lateral by the Inspection Report Form to submit with application **RVSD Pre-Qualified Contractor** Three Estimates: Property Owner Application & Approval obtains 3 estimates for the lateral replacement **Application**: Property Owner submits application, DVD of video inspection, Inspection Report Form, and 3 estimates to RVSD for review Approval letter sent to Property Owner with: **RVSD** reviews Approval Denial • Draft amortization schedule Denial letter sent to application for for loan repayment **Property Owner** approval • Draft Contractual Assessment Agreement Work Performed **Permits**: Property Owner/ **Perform Work: Property Owner** Final Inspection: Contractor Contractor obtain required schedules final inspection with schedules lateral replacement permits from RVSD & applicable with Contractor **RVSD** before backfilling Town/City planning departments Property Owner submits copy of final itemized invoice to RVSD RVSD reviews work performed and provides Property Owner with: **Documentation & Payment** Property Owner may Additional charges • Notice of Completion form will be reviewed by choose a shorter loan • Final Contractual Assessment Agreement RVSD for approval repayment period • Final amortization schedule for loan repayment Signed copy of the Notice of Contractual Assessment Completion, accepting the work Agreement, signed by all parties Property Owner returns to RVSD: and authorizing payment to the listed on the Deed of Trust and Contractor notarized by a Notary Public Required within 90-days RVSD submits paperwork to the from date of **RVSD** pays Contractor directly County of Marin Assessors office approval within 30 days of receipt of to be added as a special **Notice of Completion** assessment to the property tax



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### Lateral Replacement LOAN Program Application

I certify by signing this application that I am the legal owner of the property described herein. I am aware the submission of this document does not constitute that a loan has been approved by the District. I have read the brochure discussing the requirements for the Lateral Replacement Loan Program and am aware that a letter will be issued advising if funds have been approved.

I understand that any repair work performed prior to receiving a letter of approval from the District will not be eligible for a loan.

If approved, loans will be obligated for a period not to exceed ninety (90) days. I understand that all repair work, inspection(s), and Contractual Assessment Agreement must be completed and submitted to the District within this ninety (90) day period.

Signature:	Date:
Owner(s) Name:	
Property Address:	
City/Town:	ZIP:
Mailing Address:	
	ZIP:
Phone: F	FAX or email:
How did you find out about the lateral loan program?	?
Why are you replacing your lateral? □ Lateral f □ Remodel ≥ \$75K/adding a bathroom □ Other:	□ Paving project area or RVSD CIP
	* * * * * * * * * * * * * * * * * * *
Fiscal Year:	LRLP#
CCTV Video Provided? Y / N	Inspection Report Form Provided? Y/N
No. of Bids Received (3 minimum)	Pre-Qualified Contractors? Y / N
Lowest Pre-Qualified Contractor	
Lowest Pre-Qualified Contractor Bid	
Loan Amount (lowest bid, up to \$10,000)	
Moratorium Restoration: Y / N (lowest bid, up to \$15,000)	
Removal of Illegal Connection: Y / N (lowest bid, up to \$15,000)	
Application Approved: Y/N Reason:	Date:
(Note: Expires ninety (90) calendar days from	date issued, or cancelled by recipient or District)

#### **Private Sewer Lateral Inspection Report Form**

This form must be completed by the Property Owner and submitted with the application for the Lateral Replacement Grant Program or Lateral Replacement Grant Loan Program. The Property Owner is responsible for ensuring that the contractor conducting the video inspection meet the following requirements:

- Contractor shall hold either: an A, B, C-36 or C-42 license with the California Contractors State License Board, or National Association of Sewer Service Companies Pipeline Assessment and Certification Program (NASSCO PACP) certification,
- 2. Video shall visually verify the property address of the lateral being inspected,
- 3. Lateral must be cleared of significant debris and/or obstructions to provide a clear view,
- 4. All reasonable efforts must be made to fully inspect the <u>entire lateral</u>, including cleaning and removal of obstructions.
- 5. Any lateral tie in connections need to be inspected and their source identified.

Applications that do not include this form will be rejected. DVDs submitted that do not meet the above requirements will be rejected. Incomplete video inspections, where reasonable efforts to clear the lateral were not made, will be rejected.

Date:	
Company:	Technician:
License Type/Number:	PACP Certification Number:
Address:	City:
Access type:	
Access location & terrain: (e.g. side of house	in dirt, near front door in concrete, garage exits house under planter box)
	street / easement(describe)
Number of Cleanouts:	Number of Outlets from Building(s):
Total length: Pipe ma	aterial(s): Pipe Diameter(s):
Does the upper or lower lateral appear to	have been replaced in the last 20 years? Y/N
Depth at building: Depth at	curb: Depth at main:
Main Material: Main CIPP-Line	ed? Y / N Connection Type: Wye / Hammer / Tee /
Sags: Y / N Distance:	Bends ≥ 45°: Y / N Distance:



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#### **RVSD Pre-Qualified Contractors (Page 1 of 3)**

The District makes no preference to the contractors listed herein. All contractors listed below are properly licensed and do not have any outstanding matters with the District. We do not warrant that the information is current, although every effort is made to ensure that it is kept as current as possible. The District assumes no responsibility for any direct, indirect or incidental or consequential damages arising out of or relating to the Contractors. No advice or information given by the District shall create any warranty or liability.

Contractor	Phone	Fax/Email	License #	Pressure Test	CCTV	Cleanout/ Backflow Prevention Device	Trenchless Pipe Bursting
777 Plumbing, Inc. 619 Via Casitas Greenbrae, CA 94904	(415) 459-7731	plumbing777@me.com	979260	х	x	Х	х
Advanced Trenchless Inc. 990 Adams St Benicia, CA 94510	(415) 914-0218	freeestimate@gotrenchless.com	971074	х	x	х	x
Allen Mechanical 1268 Gogwood Drive Santa Rosa, CA 95403	(707) 703-2600	(707) 703-2600	943213		х	х	х
Amesos Plumbing Inc. 1525 Francisco Blvd East San Rafael, CA 94901	(415) 457-6363	(415) 457-6330	814542	х	x	х	x
ARS/Rescue Rooter 1618 Doolittle Dr San Leandro, CA 94577	(510) 729-6044	(510) 483-5799	765155	х	x	х	x
A-Zaragoza Plumbing PO Box 889 Novato, CA 94948	(415) 377-6939	info@zaragozaplumbing.com	929648	х	х	х	х
Ben Franklin Plumbing 22 Digital Drive, Ste 1 Novato, CA 94949	(415) 763-4002	benfranklinplumbing@yahoo .com	857357				
Bonney Plumbing 51 Belvedere St, Ste A San Rafael, CA 94901	(415) 444-0551	bcavin@bonney.com	696355	х	x	х	x
Burkell Plumbing 200 Bridgeway Sausalito, CA 94965	(415) 332-3091	(415) 332-9018	417360	х	x	х	
Charlie Murphy Pipe Inspections PO Box 6735 San Rafael, CA 94903	(415) 295-7222	charlie@charliemurphypipeinsp ections.com	NASSCO U-316- 07002147		х		
Condor Construction 18 Broadmoor Ave San Anselmo, CA 94960	(415) 456-8497	hansencondor@gmail.com	619383			х	х
Driptech Plumbing Solutions 20 Pimentel Ct, Ste #A5 Novato, CA 94949	(415) 381-1212	driptechplumbing@gmail.com	931785	х	x	х	х
Emergency Rooter 2346 E 20 <sup>th</sup> Street Oakland, CA 94607	(510) 388-0567	(510) 238-8738 emergencyrooter@aol.com	729165	х	х	х	х
Glencoy 211 Golden Hind Passage Corte Madera, CA 94925	(415) 717-7684	L_mc_auley@hotmail,com	472470	х		х	
Gopher-it Trenchless 939 Oak Street Sonoma, CA 95476	(707) 756-0113	gopherittrenchless@gmail.com	982140	х	х	х	х
Grier Argall Plumbing Inc. 336 Laurel Ave San Anselmo, CA 94960	(415) 457-0748	(415) 456-3929 grierargall@gmail.com	736901	х	х	х	х
Hardiman Construction's Trenchless Titan 3 Heather Way Larkspur, CA 94939	(415) 924-2555	hardimanconst@pacbell.net	611970	х	х	х	х

## **RVSD Pre-Qualified Contractors (Page 2 of 3)**

Contractor	Phone	Fax/Email	License #	Pressure Test	CCTV	Cleanout/ Backflow Prevention Device	Trenchless Pipe Bursting
John Gleason Plumbing & Sewer 620 Eldridge Ct Novato, CA 94947	(415) 898-2867	(415) 898-1001	628703		х	х	
Lateral Inspection and Testing 1926 Cross Creek St Petaluma, CA 94954	(707) 559-5534	lateralinspectionandtesting@out look.com	NASSC O U- 216- 070022 12	х	х		
Linscott Engineering 397 Smith Ranch Rd San Rafael, CA 94903	(415) 492-1755	(415) 492-0301	477476			х	
Marin H2O, Inc. 40 Paul Dr San Rafael, CA 94903	(415) 479-8411	(415) 472-2766	839817	х	х	x	х
Medina Plumbing Inc. 1625 Sir Francis Drake Blvd Fairfax, CA 94930	(415) 455-8285	(415) 455-8284	852184	x	x	x	х
Mike Testa Plumbing Inc. 4244 Redwood Hwy San Rafael, CA 94903	(415) 479-0110	(415) 479-5434	519618		x	x	
Miksis Services Inc. P.O. Box 591-I Healdsburg, CA 95448	(707) 433-8053	admin@unplugu.com	544530	х	х	х	х
Mr Rooter Plumbing 131 Camino Dorado Napa, CA 94558	(707) 252-6578	(707) 258-8662	511333	х	х	х	х
Newtown Construction 3100 Kerner Blvd, Ste U San Rafael, CA 94901	(415) 637-5687	newtownconst@gmail.com	577810	х	x	х	х
Northside Construction, Inc. 2029 Vicente St. San Francisco, CA 94116	(415) 706-4181	northsideconjmcl@yahoo.com	845208	х	х	х	х
Ongaro & Sons 2995 Dutton Ave Santa Rosa, CA 95407	(707) 579-3511	info@ongaroandsons.com	215233		х	х	х
Pipe Spy PO Box 503 Larkspur, CA 94977	(415) 927-0287	info.pipespy@gmail.com	909818	х	х	х	х
Pipe Tech USA LLC 4970 Robert J Mathews Pkwy, Ste 170 El Dorado Hills, CA 95762	(877) 507-0861	info@pipetechusa.com	633553	х	х	х	х
The Plumbing Guy P.O. Box 661 Graton, CA 95444	(707) 978-8050		784525	х	х	х	х
Redwood Engineering 905 Tiburon Blvd Tiburon, CA 94920	(415) 990-9003	rob@redwoodengineeringca.com	456790	x	x	х	х
Reggie's Reliable Plumbing Service 1627 Center Rd Novato, CA 94948	(415) 686-2440	(415) 532-1819	948155	х	х	х	х
Roto-Rooter 885 Olive Ave, Ste D Novato, CA 94945	(415) 898-2700	(415) 898-6074	288461	х	х	х	х
Roy's Sewer Service Inc. 577 Portal St Cotati, CA 94931	(415) 892-5480	wwall@sonic.net	491815		х		
S. Waters Plumbing P.O. Box 2859 Novato, CA 94948	(415) 892-7707	(415) 883-7726	755512		х		х
Sewer Connection Inc. 5017 Appian Way El Sobrante, CA 94564	(800) 655-7473	(510) 758-4100 sewerconnection@comcast.net	796452	х	х	х	х
Sewer Tek 45 Atherton Ave Pittsburg, CA 94565	(925) 550-7017	sewertek1@gmail.com	994135	х	Х	x	х

### **RVSD Pre-Qualified Contractors (Page 3 of 3)**

Contractor	Phone	Fax/Email	License #	Pressure Test	CCTV	Cleanout/ Backflow Prevention Device	Trenchless Pipe Bursting
Sewer Works, Inc. 3236 Moran Ave Richmond, CA 94804	(510) 778-5259	estimate@sewerworksinc.com	1024532	х	x	x	х
SF Underground 50 Urbano Drive San Francisco, CA 94127	(415) 216-3241	SFUndergroundinc@gmail.com	1006264	х	x	х	х
Tight Access Excavation Inc. 6504 Orchard Station Rd Sebastopol, CA 95472	(707) 795-0369	(707) 795-8975	687105				х
United VI Plumbing 1222 Cambridge St Novato, CA 94947	(415) 320-9001		900215		x	x	х
Wilsons Plumbing 85 Alder Avenue San Anselmo, CA 94960	(415) 457-6941	wilsons.plumbing@comcast.net	623217	x	x	x	