



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

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Directors: Michael Boorstein ~ Thomas Gaffney ~ Doug Kelly ~ Pamela Meigs ~ Mary Sylla

REGULAR BOARD MEETING AGENDA

December 19, 2018: Closed Session at 5:00 p.m. – Open Session Convened at 5:30 p.m.
Central Marin Police Authority Community Room– 250 Doherty Drive, Larkspur, CA

Welcome: *The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.*

The Board President will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board members, open the item for public comment and return to the Board for additional comments and action. The public may speak for up to three minutes, as time allows, on agenda items.

1. Call Meeting to Order
 - a) Roll Call
 - b) Pledge of Allegiance
2. Adjourn to Closed Session
3. Closed Session
 - a) Conference with Real Property Negotiators (Govt. Code 54956.8)
Property: 1111 Andersen Drive, San Rafael, CA, 94901
Agency negotiator: Hayden Ongaro, Steve Moore
Under negotiation: Price and terms of payment
4. Reconvene to Open Session
5. Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1
6. Approval of Agenda
7. Open Time for Public to Raise Items Not on Agenda or for Future Agendas
*Members of the public may address the Board re: issues that are within Ross Valley Sanitary District's jurisdiction. **The Board can hold no discussion during this time.***
8. Standing Committees Report Out
 - a) Finance Committee
 - b) Central Marin Sanitation Agency (CMSA)
 - c) North Bay Watershed Association
 - d) Ad Hoc Education and Outreach Committee
9. Verbal Report by Board Members and Staff, and Requests for Future Items
10. Consent Calendar:

Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, second, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board or the public prior to the time the Board votes on the motion to

- a) Approve the Meeting Minutes of November 14, 2018
 - b) Accept the Interim Financial Statements of October 2018
 - c) Accept the Review of Financial Performance through the First Quarter, July 1, 2018 through September 30, 2018
 - d) Approve a Ross Valley Sanitary District Annual Meeting and Event Calendar for 2019
 - e) Approve a \$22,000 Budget Increase for Task Order No. 3 for Larkspur Landing Remediation Work Plan Approval, and Approve Task Order No. 4 of the Master Services Agreement with Kennedy Jenks
 - f) Authorize Staff to File a Notice of Exemption and Grant Final Approval for Public Sewer Extension (PSX) Permit No. 403, to be Constructed within Sir Francis Drake Boulevard, to Serve the Sonoma-Marin Area Rail Transit (SMART) Larkspur Station in Larkspur, CA, APN 018-171-16, 17, 18, and 19
 - g) Approve Contract Change Order No. 2; Adopt Resolution No. 18-1552 Approving Final Acceptance and Authorizing the General Manager to File the Notice of Completion for the Large Diameter Gravity Sewer Rehabilitation Project II-2 with Michels Corporation dba Michels Pipeline Construction
 - h) Approve a Technology Acquisition Proposal for a New Dell Server Hardware Lease in the Amount of \$51,055.92 (3-Year Term) and Annual Server Licensing in the Amount of \$14,158.85 (3-Year Term)
11. Consideration of Accepting the Fiscal Year (FY) 2017/18 Financial Audit and Approval of the Comprehensive Annual Financial Report (CAFR)
 12. Consideration of Accepting the Classification and Compensation Study Prepared by Bryce Consulting Dated December 2018
 13. Consideration of Authorizing the General Manager, Upon Review and Approval of Counsel, to Execute Task Orders 7 and 8 with Jill Barnes Consulting for Project Management Support Services on the FY 2016/17 Gravity Sewer Improvements – Butterfield/Meadowcroft-Arroyo, and Winship and Nokomis Bridge Sewer Relocations, in a Total Amount Not to Exceed \$247,557
 14. Consideration of Appointing Two Board Members to an Ad Hoc Committee for Facility Search Activities
 15. Discussion and Direction on the Process of Larkspur’s Withdrawal from Central Marin Sanitation Agency (CMSA) Commission
 16. Informational Items
 - a. Monthly Operations and Maintenance Metrics Report—November 2018
 - b. Monthly Capital Program Report—October 2018
 - c. Year-End Capital Program Report—Fiscal Year 2017/18
 - d. Marin Local Agency Formation Commission (LAFCO) Call for Nominations—November 26, 2018

Adjourn

Next Meeting: Regular Meeting on January 16, 2019, at 5 p.m. at Central Marin Police Authority Community Room, 250 Doherty Ave., Larkspur, CA

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.